

BOARD OF EDUCATION
Borough of Manasquan

The Reorganization Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, NJ, on Tuesday, January 5, 2016 at 6:02 p.m.

Mrs. Lynn Coates, the School Business Administrator/Board Secretary, called the meeting to order and read the following statement.

1. Call to Order (by Lynn Coates, School Business Administrator/Board Secretary)

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mrs. Coates requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Mrs. Coates administered the Oath of Office to the newly elected board members, Donna Bossone and Thomas Pellegrino. Mrs. Coates said that Mr. Burns was not feeling well and would not be attending the meeting.

3. Oath of Office

4. Roll Call

| | | |
|-----------------------|------------------------------|-------------------------------------|
| Donna Bossone | Mark Furey (Belmar) - absent | Colleen Smith - absent |
| Martin Burns - absent | Erik Gardner (SLH) | Alfred Sorino |
| Eugene Cattani | Heather Garrett-Muly | Tedd Vitale (Brielle)- arrived 6:08 |
| Linda DiPalma | Thomas Pellegrino | (Vacant) |

Mrs. Coates reported on the November 3, 2015 election results and congratulated Ms. Bossone, Mr. Burns and Mr. Pellegrino on being elected to the Manasquan Board of Education. She also referenced the board member roster that provides the current terms of office. She reported that Mr. Walsh has resigned effective December 18, 2015.

5. Results of Election: November 3, 2015

A. Board of Education Candidates

| | | |
|------------------|-------------------|-----------|
| (3) 3-year terms | Donna Bossone | 844 votes |
| | Martin Burns | 863 votes |
| | Thomas Pellegrino | 864 votes |

Donna Bossone, Martin Burns and Thomas Pellegrino were elected members of the Manasquan Board of Education.

2016 Manasquan Board of Education

Board Members

Donna Bossone
Martin Burns
Eugene Cattani
Linda DiPalma
Heather Garrett-Muly

Term of Office

January 2016 – December 2018
January 2016 – December 2018
January 2015 – December 2017
January 2015 – December 2017
January 2014 – December 2016

Call to Order

Pledge of
Allegiance

Oath of Office

Roll Call

Results of
Election

2016 Board
Roster

| | |
|--|------------------------------|
| Thomas Pellegrino | January 2016 – December 2018 |
| Colleen Smith | January 2015 – December 2017 |
| Alfred Sorino | January 2014 – December 2016 |
| (Vacant) | January 2014 – December 2016 |
| Mr. Walsh resigned effective December 18, 2015 | |

Board Roster
(continued)

Mrs. Coates said the next order of business is to elect a president to the board of education. She opened the floor for nominations for the office of Board of Education President.

MANASQUAN MOTIONS

Manasquan
Motions

Mr. Sorino nominated Thomas Pellegrino for the office of President. There were no additional nominations from the floor. Mrs. Coates closed the floor hearing no further nominations,

Nominations
for President

Roll Call Vote: Ayes (6); Nays (0); Abstains (0); Absent (2) Mr. Burns, Mrs. Smith; Vacancy (1)
MOTION CARRIED

Election of
President

Mrs. Coates invited Mr. Pellegrino to join Dr. Kasyan and her at the table.

6. To nominate and elect a **President** of the Manasquan Board of Education for the period beginning January 5, 2016 and ending at the next organization meeting of the Board of Education.

Mr. Pellegrino opened the floor for nominations for the office of Board of Education Vice President.

Mr. Pellegrino nominated Linda DiPalma. There were no additional nominations from the floor. Mr. Pellegrino closed the floor hearing no further nominations.

Nomination for
Vice President

Roll Call Vote: Ayes (6); Nays (0); Abstains (0); Absent (2) Mr. Burns, Mrs. Smith; Vacancy (1)
MOTION CARRIED

Election of Vice
President

7. To nominate and elect a **Vice-President** of the Manasquan Board of Education for the period beginning January 5, 2016 and ending at the next organization meeting of the Board of Education.

Mr. Pellegrino congratulated Mrs. DiPalma.

Mr. Pellegrino read the Mission Statement and Statement to the Public.

8. Mission Statement

Mission
Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with the community.

9. Statement to the Public

Statement to
the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the

matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to
the Public
(continued)

Mr. Pellegrino opened the Public Comment on Agenda Items and read the following statement.

10. Public Comment on Agenda

Public
Comment on
Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the public comment seeing no comments or questions from the public.

Mr. Pellegrino asked for a motion to approve Manasquan Items #11 through #38 and #53 and #54.

Manasquan
Items #11
through #38
and #53 & #54

Motion was made by Mrs. DiPalma, seconded by Mr. Sorino, to approve Manasquan Items #11 through #38 and #53 and #54.

Discussion: None

Roll Call Vote: Ayes (6); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mrs. Smith; Vacancy (1) (with the exception of Items #20 and #21)

Roll Call Vote: Ayes (5); Nays (0); Abstain (1) Mrs. Garrett-Muly; Absent (2) Mr. Burns, Mrs. Smith; Vacancy (1) (Items #20 & #21)

MOTION CARRIED

MANASQUAN MOTIONS [continued]

- 11. Resolution:** to authorize the days, times and place of Board meetings and advertisement thereof, pursuant to the Open Public Meetings Law, C.231, P.L. 1975, in accordance with **Document A**.
- 12. Resolution:** to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian ending at the next organization meeting of the Board of Education.
- 13. Resolution:** to approve the “sample” cover pages for the Regular Open Business Meeting, as per **Document B**.
- 14. Resolution:** to designate The Coast Star and The Asbury Park Press as the official newspapers of the Manasquan Board of Education until the next organization meeting of the Board of Education.
- 15. Resolution:** to approve the Manasquan Board of Education RFP/ Competitive Contracting Schedule, as per **Document C**.

Meeting Dates

Roberts Rules
of Order

Agenda Cover
Page
Document B

Official
Newspapers

RFP/
Competitive
Contracting
Schedule
Document C

16. Resolution: to appoint the following persons to positions specified for the period beginning January 5, 2016 and ending at the next organization meeting of the Manasquan Board of Education:

*Appointments
to Positions*

- Public Agency Compliance Officer (P.A.C.O): Lynn Coates
- Right to Know Officer: Lynn Coates
- District Purchasing Agent & State Contract Purchasing Agent
Purchasing Agent – *Document F(1) & F(2)* Lynn Coates
- Custodian of Government Records & Public
Access to Records: Tara Hudson
- Custodian of Personnel Records: Frank Kasyan Ed.D
- Treasurer of School Moneys: Joanne S. Madden - \$4,500
- AHERA Coordinator & Asbestos Management
Officers to work with Environmental Lynn Coates &
Connection: Bernard F. Bigley III
- District Vehicle Coordinator: Bernard F. Bigley III
- Indoor Air Quality designated district persons
to work with Michael McGuiness of RK Lynn Coates &
- Occupational & Environmental Analysis Inc.: Bernard F. Bigley III
- Bloodborne Pathogens designated district
persons: Cheryl Bontales
Gina Melillo
Bernard F. Bigley III
- PEOSHA designated district person: Lynn Coates
- Americans With Disabilities designated
district person: Lynn Coates
- Child Nutrition/Wellness designated
district person: Lynn Coates
- District Homeless Liaison: Sean McCarthy
- Compliance Officer/Committee Coordinator under
Under P.L. 94-142 Sec. 504 NJ Rehabilitation
Act 1973: Margaret Polak
- Basic Skills Instruction Person & Representative: Richard Kirk (MES)
Donald Bramley (MHS)
- Affirmative Action Officer/Gender Equality Officer
Officer/Title IX Nancy Sanders
- Affirmative Action Officer for Contracts: Lynn Coates
- Chemical Hygiene Officer: Jesse Place
- Safety & Health designated district persons: Lynn Coates &
Bernard F. Bigley III
- IPM Coordinator: Bernard F. Bigley III
- SEMI Coordinator: Margaret Polak
- IDEA Coordinator: Margaret Polak
- NCLB Coordinator: Donald Bramley
- ESL Coordinator: Donald Bramley
- Anti-Bullying Coordinator: Donald Bramley
- Anti-Bullying Specialist: Amy Young (MES)
- Anti-Bullying Specialist: Leigh Busco (MHS)

17. Resolution: To determine that there exists a need for the Professional Services of a Public School Accountant, a School Physician, Athletic Team Physicians, an Architect, an Engineer, Attorneys, a Bond Counsel, a Financial Advisor, a Medical Waste Service, Insurance Agents, and Physical and Occupational Therapists; and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting:

*Professional
Services*

- Robert A. Hulsart & Company, Public School Accountant, \$12,500 (2015-2016 audit)
- Jersey Shore Sports Medicine, Dr. Rice, as School Physician, \$7,500.
- Patrick Buddle, M.D., & Dr. Michael Dambeck, D.O., Athletic Team Physicians, at no charge to the district.
- Garrison Architects, Architects of Special Projects, as per fee schedule.
- Edwards Engineering, P.E., Engineers of Special Projects, as per fee schedule.
- Kenny, Gross & Kovats, LLP, School Board Attorney, \$145.00 per hour
- McManimon, Scotland & Baumann, LLC, Bond Counsel, as per fee schedule.
- Phoenix Advisors, LLC, Financial Advisor, as per fee schedule.
- Sterecycle, Inc., Medical Waste Transporter, on an as needed basis.
- Boynton & Boynton, Property/Liability Insurance Agent of Record.
- Brown & Brown Benefit Advisors, Medical Benefits Agent of Record.
- Bob McCloskey Insurance/BMI Benefits, LLC, Student Accident Insurance Agent of Record.
- AA Physical Therapy at a rate of \$80.00 per hour.

18. Resolution: To determine that there exists a need for Extraordinary Unspecifiable Professional Services of an Asbestos Consultant, an Indoor Air Quality Consultant, a Safety Inspector/Repair Consultant, Integrated Pest Management Contractor and Cooperative Bidding Services and funds are available for such purposes and these services are of such a nature that they cannot be bid and therefore, engage the following as specified until the next reorganization meeting:

*Extraordinary
Unspecifiable
Professional
Services*

- Environmental Connection, as AHERA consultants, at a cost for an AHERA Six Month Inspection of the facilities at \$600.00 per inspection and the cost of \$65.00 per hour for monitoring and surveillance of asbestos. Rates for other services will be agreed upon before projects are undertaken.
- RK Occupational & Environmental Analysis, Inc., Mr. Michael McGuinness, designated person, at a rate agreed upon before projects are undertaken for IAQ services.
- Corby Associates, Inc., Mr. Michael J. Corby, C.P.S.I., designated person, at a rate agreed upon before projects are undertaken for inspection/repair of bleachers, gym and playground equipment.
- Allison Pest Control, designated Integrated Pest Management contractors, at a rate agreed upon before projects are undertaken for IPM.
- Alliance for Competitive Telecommunications (ACT), cooperative purchasing of telecommunications services.
- Alliance for Competitive Energy Services (ACES), cooperative purchasing of natural gas and electric services.

- 19. Resolution:** To approve the following Tax Shelter Annuity companies and brokers to provide Tax Shelter Annuity Salary Reduction Agreements – 403(b)'s school year: AXA Equitable; Mass Mutual with Wells Fargo Advisors; Lincoln Investment Planning and C & A Financial Group/Wealth Management Strategies until the next organization meeting of the Board of Education.
- 20. Resolution:** To designate Bank Depositories in accordance with **Document D** until the next organization meeting of the Board of Education.
- 21. Resolution:** To designate the persons authorized to sign checks, make transfers and make withdrawals as well as holders of petty cash funds in accordance with **Document D** until the next organization meeting of the Board of Education.
- 22. Resolution:** To re-adopt the existing By-Laws of the Board and Policies and Regulations of the Manasquan Policy Manual including all subsequent revisions to date until the next reorganization meeting of the Board of Education.
- 23. Resolution:** To approve the Standard Operating Procedure Manual/Internal Control Manual and the Purchasing Manual, as on file in the Board Office until the next organization meeting of the Board of Education.
- 24. Resolution:** To adopt the Doctrine of Necessity to ensure and preserve public confidence in school board members and school administrators, as per **Document E** until the next organization meeting of the Board of Education.
- 25. Resolution:** To approve establishing bid threshold and authorizing certain action by the Business Administrator/Qualified Purchasing Agent, in accordance with **Document F(1)** until the next organization meeting of the Board of Education.
- 26. Resolution:** To authorize the Business Administrator/Board Secretary to procure goods and services through state agency (state contracts) until the next organization meeting of the Board of Education, as per **Document F(2)**.
- 27. Resolution:** To designate the Business Administrator/Board Secretary as the School Funds Investor until the next organization meeting of the Board of Education.
- 28. Resolution:** To authorize the Superintendent and the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies until the next organization meeting of the Board of Education.
- 29. Resolution:** To authorize the Business Administrator/Board Secretary to pay bills prior to Board of Education approval until the next organization meeting of the Board of Education.
- 30. Resolution:** To approve the Superintendent or designee to authorize line item transfers until the next organization meeting of the Board of Education.
- 31. Resolution:** To appoint the Superintendent as the Board's representative to the Monmouth-Ocean Educational Services Commission Representative Assembly until the next organization meeting of the Board of Education.
- 32. Resolution:** To approve the following persons as delegates to New Jersey School Boards Association:

Thomas Pellegrino, Delegate

Linda DiPalma, Alternate Delegate

*Tax Shelter
Annuity
Companies*

*Bank
Depositories
Document D*

*Signators/
Transfers,
Petty Cash
Holders
Document D*

*District
By-Laws*

*Standard
Operating
Procedure &
Purchasing
Manual*

*Doctrine of
Necessity
Document E*

*Purchasing
Agent
Document F(1)*

*Procurement –
State Contracts
Document F(2)*

*School Funds
Investor*

*Implement of
Budget by
Supt. & SBA*

*Payment of
Bills*

*Authorization
of Transfers*

*Representative
to M-OESC*

*NJSBA
Delegate &
Alternate
Delegate*

- 33. Resolution:** To authorize the following persons to apply for state and federal funds until the next organization meeting of the Board of Education:

Dr. Frank Kasyan, Superintendent, for all available funds
Lynn Coates, School Business Administrator, for all available funds
Donald Bramley, High School Assistance Principal, for NCLB Grants
Margaret Polak, Supervisor of Special Services, for IDEA Grants
Rick Coppola, High School Principal, for Carl D. Perkins Grant

Grant
Application
Authorization

- 34. Resolution:** To designate the Superintendent and School Business Administrator/Board Secretary as the primary contact person(s) to the Board appointed attorneys and to authorize the Superintendent and School Business Administrator as the person(s) solely responsible to give the authority to other district employees to contact the Board appointed attorneys with regard to warranted matters until the next organization meeting of the Board of Education.

Attorney
Contact
Authorization

- 35. Resolution:** To approve the fee schedule for Requests for Public Records be set as follows: A copy of record(s) may be purchased by any persons upon payment of the fee provided by the amended legislation effective November 9, 2010 – \$0.05 per page for letter sized pages and smaller and \$0.07 per page for legal sized pages or larger. Electronic records are provided Free of Charge (i.e. records sent via e-mail or fax; and a charge for the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD) until the next organization meeting of the Board of Education.

Public Records
Request – Fee
Schedule

- 36. Resolution:** To authorize the use of district vehicles by employees in accordance with the district vehicle use policy on file in the Central Administration office until the next organization meeting of the Board of Education.

Employee Use
of District
Vehicles

- 37. Resolution:** To approve the Manasquan School District Organization Chart, as per **Document G** until the next organization meeting of the Board of Education.

Organization
Chart
Document G

- 38. Resolution:** To approve the Manasquan School District Chart of Accounts, as per **Document H**, until the next organization meeting of the Board of Education.

Chart of
Accounts
Document H

MANASQUAN/SENDING DISTRICT MOTION - For review and adoption

Manasquan/
Sending
District Motion

Mr. Pellegrino asked for a motion to accept Manasquan/Sending District Item #39.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, to approve Manasquan/Sending District Item #39.

Discussion: None

*Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Furey, Mrs. Smith;
Vacancy (1)*

MOTION CARRIED

- 39. Resolution:** To adopt the New Jersey School Board “Code of Ethics” for school board members, in accordance with **Document I** and conduct the required discussion and training of the ethics laws in accordance with N.J.A.C. 6A:30 and 6:3 until the next organization meeting of the Board of Education.

“Code of
Ethics” & Ethics
Training
Document 1

The following agenda items were included on the December 15, 2015 Regular Public Meeting and unable to be approved by the board due to a lack of quorum:

Mr. Pellegrino asked for a motion to approve the following Manasquan/Sending District Motions – Items #40 through #52.

*Manasquan/
Sending
District Items
#40 through
#51*

Motion was made Mr. Cattani, seconded by Mrs. Garrett-Muly, to approve Manasquan/Sending District Items #40 through #52.

Discussion: None

*Roll Call Vote: Ayes (8); Nays (0); Abstain (*0); Absent (3) Mr. Burns, Mr. Furey, Mrs. Smith; Vacancy (1)*

**Mrs. Garrett-Muly abstained on Item 48 – James Freda only*

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS MOTIONS

40. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Regular Public Meeting of November 24, 2015.

Minutes

General Items

41. Recommend approval of the contract agreement with The Lanes at Sea Girt for the 2015-2016 Manasquan High School Boys and Girls Bowling teams, at a cost of \$2.25 per game, as per **Document 1A**.

*The Lanes at
Sea Girt
Document 1A*

42. Recommend approval for 18 workshops (Teachers to be determined) of a *Teachers Teaching Teachers* program on January 25, 2016 (In-Service Day) at \$90.00 per 90-minute workshop and \$60.00 per prep period, not to exceed \$2,700.00.

*Teachers
Teaching
Teachers
Workshop*

43. Recommend approval of obsolete equipment as per **Document 2A**.

*Obsolete
Equipment
Document 2A*

44. Recommend approval to accept carryover funds from the 2014-2015 NCLB grant to the 2015-2016 NCLB grant. (Title I - \$22.00 Instructional Supplies, Title IIA - \$17,385.00-\$969.00 Salary and Benefits, \$16,416.00 Other Purchase Services)

*14-15 NCLB
Carryover
Funds*

45. Recommend approval to accept the Squan Village Historical Society donation of \$4,000.00 from the “Manasquan’s First Night” program; funds to be used for the benefit of the MHS recording studio.

*Squan Village
Historical
Society
Donation*

46. Recommend approval of the following off-site facilities during the winter season, at no cost to the district:

*Off-Site
Facilities –
Winter sports
practice*

- Allaire Gymnastics - Cheerleading practice
- St. Denis Gymnasium –Basketball practice

Professional Days

47. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u> | <u>Name</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u> |
|-----------------------|---|--|-------------------------------------|------------|--|
| January 15, 2016 | Oriana Kopec | Somerdale, NJ | Microsoft Training | Yes | Mileage-\$43.41 |
| January 28 & 29, 2016 | Dr. Frank Kasyan Jesse Place | Atlantic City | NJASA Techspo | No | Registration - \$420.00 each Mileage - \$44.83 each Tolls- \$ 10.00 each Parking - \$10.00each Hotel - \$150.00 each Meals/Incidentals – \$33.00 each |
| January 28 & 29, 2016 | Lisa Kukoda | Atlantic City | NJASA Techspo | No | Registration - \$420.00 each Mileage - \$89.65 each Tolls- \$ 20.00 each Parking - \$20.00each |
| January 28 & 29, 2016 | Frank Scott James Egan Kyle Froehlich | Atlantic City | NJASA Techspo | No | Registration - \$420.00(shared) Mileage - \$89.65 each Tolls- \$ 20.00 each Parking - \$20.00each |
| January 20, 2016 | Susan Lord Van Note | Millstone | Special Ed Law | No | Mileage - \$16.00 |
| December 10, 2015 | Rick Coppola | Belleville, NJ | Ocean First Grant follow-up | No | None |
| December 17, 2015 | Dina Elms Alicia Narucki | Hoboken | Admissions Info – Stevens Institute | No | Mileage - \$35.40 |
| January 21, 2016 | Leigh Busco | Ocean County College | Relapse Prevention Workshop | No | Registration - \$25.00 |
| March 3-5, 2016 | Bailey Juska | Mohegan Sun Convention Center, Connecticut | Soccer Coaching Clinic | Yes | Registration -\$189.00 Mileage - \$120.90 Hotel - \$409.00 |
| December 15, 2015 | Andrew Bilodeau | Toms River | Basketball Seeds | Yes | None |

Student Action**Field Trips**

48. Recommend approval of the field trips listed below:

| <u>Date</u> | <u>Name</u> | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Fund</u> |
|-------------------|---------------|--------------------|--------------------|------------------|------------|--------------------------|--------------------|
| December 17, 2015 | Brian Rostron | Gr. 9-12 | Inlet/Outlet | Career Readiness | No | None | None |
| December 18, 2015 | John Driscoll | Academy of Finance | Philadelphia | U.S. Mint Tour | Yes-3 | 1 Bus - \$975.00 | Academy of Finance |

MINUTES – January 5, 2016

| | | | | | | | |
|---|---------------|--------------|-------------|-------------------------|---------------------|---|------|
| January 14, 2016 February 18, 2016 March 10, 2016 April 14, 2016 | James Freda | Science | Jackson, NJ | NJ Science League | Class Cove rOnly | Registration-\$211.00 Bus-\$450.00 per trip | None |
| January 15, 2016 | Jill Santucci | Peer Leaders | Wanamassa | Peer Leader Interaction | Yes- l | Bus - \$350.00 | None |

H.S. Field Trips
(continued)

Placement of Students on Home Instruction

- 49. Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

| | | |
|----------------------|----------|--|
| #162927 | Grade 12 | December 1, 2015 – January 25, 2016 (Medical) |
| #192605 | Grade 9 | December 7, 2015 – To be determined (Medical) |
| #182440 (Medical) | Grade 10 | December 14, 2015 – December 23, 2015 |
| #192729 | Grade 9 | December 14, 2015 – January 25, 2016 (Medical) |

H.S. Home
Instruction

Financials

- 50. Recommend** acceptance of the following **High School Central Funds Report** for the month ending **November 30, 2015** as per **Document 3A**.

H.S. Central
Funds Report
Document 3A

- 51. Recommend** approval of the **High School personnel**, as per **Document 4A**.

H.S. Personnel
Document 4A

The following is a new MANASQUAN/SENDING DISTRICT MOTION

- 52. Recommend** approval of the **High School personnel**, as per **Document 4B**.

Manasquan /
Sending
District Item
#52
H.S. Personnel
Document 4B

The following are new MANASQUAN MOTIONS

- 53. Recommend** approval of the **Elementary School personnel**, as per **Document A1**.

Manasquan
Item #53
E.S. Personnel
Document A1

- 54. Recommend** approval of **Maureen T. Kelley, LLC**, Maureen Kelley, to work as a School Psychologist consultant, 25 hours weekly at a rate of \$58.00 per hour from **on or about** November 9, 2015 through June 30, 2016, leave of absence replacement.

M. Kelley, LLC
Psych.
Consultant

55. Old Business / New Business

Old Business
New Business

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

Mrs. Bossone asked if there was any update on the voluntary drug testing program and plans for its implementation. Dr. Kasyan said this will be addressed at the Committee of the Whole meeting on January 19th with focus on the material received from Strauss Esmay.

Dr. Kasyan said that he takes great pleasure this evening to introduce to the board two new personnel appointed this evening. He introduced and welcomed Tiffany Malatesta, High School Special Education Teacher and Nancy Knitter, High School ESL Teacher.

At this time Mr. Pellegrino addressed the vote on Item #39 – The Code of Ethics.

56. Public Forum

Public Forum

Mr. Pellegrino opened the second public forum. He closed the public forum seeing no comments or questions from the public.

Mr. Pellegrino said although there was no student representative report on tonight's agenda he wanted to thank Matt DelGuercio for coming out to this evening's meeting.

Mr. Pellegrino asked for a motion to enter Executive Session and read the following resolution. He said the board would not be returning to take further action.

Motion was made by Mr. Cattani, seconded by Mrs. DiPalma, to enter Executive Session at 6:18 p.m.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (3) Mr. Burns, Mr. Furey, Mrs. Smith; Vacancy (1)
MOTION CARRIED

Executive
Session

57. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the "Act") provides that the Manasquan Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☒ 1. Confidential Matters per Statute or Court Order (Student Matter)
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☐ 4. Collective Bargaining
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☐ 7. Litigation or Contract Matters or Att./Client Privilege
- ☐ 8. Personnel Matters
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Pellegrino asked for a motion to reconvene the meeting.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, to reconvene the meeting at 6:56 p.m.

Motion to
Reconvene
Meeting

Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Sorino, and approve by voice vote of all those present in favor to adjourn the meeting at 6:57 p.m.

Adjournment

58. Adjournment

Motion to Adjourn

Respectfully submitted,



Lynn Coates
Board Secretary